



# Larimer County 4-H Shooting Sports Policies and Procedures for 2023

## Mission Statement

The 4-H Shooting Sports program is a formal program of Colorado State University Extension. Through 4-H projects and programs, youth learn life skills, citizenship, communication and decision-making techniques, leadership, interpersonal relationships as well as community and global awareness. The program provides a safe and comfortable atmosphere for youth to learn the safe handling of firearms and archery equipment while learning basic marksmanship skills with the opportunity to advance. 4-H Shooting Sports helps form attitudes to enable youth to become self-directing productive and contributing members of society.

## Quality Assurance Policy

The primary purpose of the 4-H Shooting Sports is to provide a quality program serving all youth who wish to participate. The Larimer County Shooting Sports program must offer participation for everyone from special needs participants to advanced youth. The offerings must be diverse enough to allow participation in a fun and safe, non-pressured environment and to allow advanced members the opportunity to develop to their maximum potential in accordance with State and National 4-H guidelines.

## Objectives and Goals

### State Goals

- Practice safe and responsible use of firearms and bows.
- Learn and practice safe shooting sports techniques.
- Develop leadership and citizenship abilities.
- Develop positive relationships with peers and family members.
- Develop self-discipline in various shooting skills.
- Learn sportsmanship and ethical behavior.
- Develop an appreciation for history and tradition of shooting sports.
- Appreciate shooting sports as a recreation or a career.

### Larimer County Goals

- Offer all disciplines offered at the State Level.
- Maintain a Shooter to Coach Ratio that is safe and manageable:  
3:1 Ideal Ratio  
5:1 Acceptable Ratio
- Remain receptive to and pursue pilot programs offered.
- Offer .22 Rifle, .22 Pistol, Archery, Air Rifle, Air Pistol, Muzzleloading, Shotgun, Western Heritage, and Outdoor Skills disciplines.



## Program Delivery

Larimer County 4-H Shooting Sports provides countywide shooting orientation and training. Countywide and club practices are organized by State or National Certified Leaders. Training, practices, and contests are run on 4-H approved ranges. Each discipline has a head superintendent and supporting certified leaders to run practices and contests.

All county practices will be listed in the county master calendar and in the *Clover Connections* newsletter and the Larimer County Shooting Sports website ([lc4hss.org](http://lc4hss.org)). Each discipline will schedule sufficient sessions so members can easily fulfill practice requirements.

To qualify for a state team, the member must take part in the official, scheduled county shoot for each discipline and be one of the top 6 members in their class, receive at least a red ribbon on their fair project, and have a hunter education card (or bowhunter education card for Archery). The hunter education or bowhunter card must be uploaded to the member's enrollment on 4HOnline by July 1, 2023.



## Colorado Hunter Education

Hunter education is NOT required to take part in Shooting Sports in Larimer County 4-H. Members can participate in practices and county shoots without having a hunter education card.

However, to be eligible to compete at the state competition, participants must submit their hunter education card before the July 1, 2023 deadline. Email a photo of your hunter safety card to Pam Heaney. (Bowhunters education is sufficient for Archery.)

The hunter education course is available as a traditional classroom course, or an online course followed by an internet conclusion class. Register for classes at <https://register-ed.com/programs/colorado>, or contact Sportsman's Warehouse, Scheels, Liberty Firearms Institute, Jax Outdoor Gear, the Colorado Division of Wildlife, Liberty Firearms, Fort Collins Archery Association, or the Colorado Bowhunters Association. Information for the online course can be found at <http://www.hunter-ed.com/colorado>.

For detailed information about hunter education courses, including traditional classes, internet courses + conclusion classes, and bowhunter education classes, visit the Colorado Parks & Wildlife website:

<https://cpw.state.co.us/learn/Pages/HunterEducation.aspx>

Local classes are often held at:

- Chilson Recreation Center, Loveland;
- Front Range Gun Club, Loveland;
- Great Guns Sporting, Nunn;
- Jax Outdoor Gear, Loveland;
- Jax Outdoor Gear, Fort Collins;
- Liberty Firearms Institute, Johnstown;
- Scheels, Johnstown;
- Sportsman's Warehouse, Loveland.



## Participant Eligibility

### Enrollment

To participate in 2023, youth must be 8-years-old by December 31, 2022 and complete their enrollment in Larimer County 4-H via v2.4HOnline.com before the deadlines: February 1, 2023 for returning members and March 1, 2023 for new members. Be sure to choose the Shooting Sports project and then each discipline individually.

Enrollment fees can be paid via check mailed to Larimer County Extension or online on the Larimer County Extension website. Visit the Join 4-H page on the Larimer County Extension website, then click the button that reads "Pay for 4-H Enrollment."

To learn more about enrolling in 4-H, visit the Join 4-H page on the Larimer County Extension website.

### Age Divisions

All contest areas are divided by Junior (ages 8–13) and Senior (ages 14–18). 4-H Age is determined as of December 31 of the previous year. For fair projects, the standard divisions apply: Junior, Intermediate, and Senior.

#### **.22 Pistol Participant Eligibility**

.22 Pistol is open to Intermediate and Senior 4-H members at least 11-years-old 4-H age at the beginning of the current 4-H year. Members must have completed at least one project year of 4-H Shooting Sports that includes firearm and range experience (Participation in Archery does NOT meet the firearm and range experience requirement). Members must have written permission from a parent or legal guardian to participate in this project in compliance with the Gun Control Act of 1968 and the Youth Handgun Safety Act of 1994.

*A Youth Safety Handgun Form* must be completed, given to the superintendents, uploaded to 4HOnline, and a copy kept in the member's pistol case.

.22 Pistol members must attend at least two practices **outdoors** to be eligible to participate in the county shoot.

\*\* Participation in the .22 Pistol disciplines is left to the discretion of the Extension Agent and the discipline superintendents.

#### **Western Heritage Participant Eligibility**

In order to participate in any live-shooting portion of the Western Heritage Project, members must be 9-years-old 4-H age at the start of the current 4-H year. Members must have completed at least one project year of 4-H Shooting Sports that includes firearm and range experience. (Participation in Archery does NOT meet the firearm and range experience requirement.) No handgun use will be permitted for 4-H members enrolled in the Western Heritage project who are not 12-years-old at the start of the current 4-H year. Members must have written permission from parent or legal guardian to participate in this project in compliance with the Gun Control Act of 1968 and the Youth Handgun Safety Act of 1994.

*A Youth Safety Handgun Form* must be completed, given to the superintendents, uploaded to 4HOnline, and a copy kept in the member's pistol case.

\*\* Participation in Western Heritage discipline is left to the discretion of the Extension Agent and the discipline superintendents.



## Orientation Process/Safety Training

All members are required to complete a mandatory Annual Safety Meeting **FIRST**. Members new to Shooting Sports in Larimer County and returning members who are adding a new discipline must also attend the orientation/workshop scheduled for each discipline **SECOND**.

(A returning member is defined as a one who took part in the discipline in the previous year.)

This process must be completed before a member can attend practices.

### Annual Safety Meeting on Zoom

Here are the Annual Safety Meeting on Zoom dates for 2023:

- Friday, January 20 at 6:30 p.m.
- Friday, February 17 at 6:30 p.m.
- Wednesday, March 15 at 6:30 p.m.

Please log in a few minutes around 6:25 p.m.—we will begin promptly at 6:30 p.m.

Members AND parents are required to attend, and we will be taking attendance during the meeting.

We will alert discipline key leaders about who is ready for new member orientation or practices based on fulfilling the Zoom requirement.

### New Member Orientation

Each Shooting Sports discipline will be holding its own orientations for new members. Visit [lc4hss.org](http://lc4hss.org) on each discipline's page and/or the [lc4hss.org](http://lc4hss.org) Calendar for dates, times, and locations.

### Orientation for Returning Members New to a Discipline

Returning shooting sports members who are adding a new discipline must attend the new member orientation for the new discipline before they can attend practices. Each Shooting Sports discipline will be holding its own orientations for new members. Go to each discipline's page on [lc4hss.org](http://lc4hss.org) and/or the [lc4hss.org](http://lc4hss.org) Calendar for dates, times, and locations.

(Returning members are defined as those who participated in practices for the discipline during the previous year.)



## Practice, County Shoot, and State Competition Policies

### Practices

Larimer County 4-H Shooting Sports has established the following uniform required practices policy.

All participants must attend a minimum of four county practices for each discipline in which they wish to participate in the County Shoot.

- .22 Rifle and Air Rifle: If a member is participating in both .22 Rifle and Air Rifle, the youth may opt to attend **two practices in each discipline rather than four in each**. This does not apply to practices for any other discipline.
- .22 Rifle: Members must attend at least **two practices outdoors** (of the minimum 4 practices) to be eligible to participate in the county shoot.
- .22 Pistol: Members must attend at least **two practices outdoors** (of the minimum 4 practices) to be eligible to participate in the county shoot.
- Outdoor Skills: Practices for Outdoor Skills shooting events will be conducted concurrently with the regular discipline practices. Practices will also be held in orienteering. Unless the youth is also signed up for the individual disciplines and attends the four required practices, the youth may only compete in Outdoor Skills. Separate roll sheets will be maintained.
- Two club practices conducted by a state certified leader in the discipline will count if the following conditions are met: a list of planned Club practices must be sent to the Extension Office by April 1. A list of additional practices should be submitted one week prior to the time the practice is held. Other 4-H members who call may participate in the practice provided the range can accommodate increased numbers. The attendance list must be signed by the certified 4-H Shooting Sports Leader and sent to the 4-H Extension Agent within one week for the practice to count.

Informational meetings, orientations, safety meetings, and workshops do NOT count as practices.

### Check-in at Practices

A parent or guardian is required to stay at all Shooting Sports practices. Everyone must sign in and out—we need an accurate count of all in attendance, including participants, parents, siblings, and guests.

Practices for Outdoor Skills shooting events will be conducted concurrently with the regular discipline practices. Practices will also be held in orienteering. Unless the youth is also signed up for the individual disciplines and makes the four required practices, the youth may only compete in Outdoor Skills. Separate roll sheets will be maintained.

### Practice Punch Cards: New for 2023

Practice punch cards will be issued to each member for their disciplines at new member orientation or the first practice. Members are responsible for keeping their cards and having their card punched for each practice attended. (Take a picture of your card. If lost, a new card can be obtained, but no punches will be re-issued without photo proof of your previous card.) Once the required practices for your discipline have been completed, save your cards until mid-June when county shoot registration opens.



## **Official County Shoot Dates**

Each discipline will hold one, scheduled Larimer County Shoot. Members must take part in the official, scheduled Larimer County Shoot for their discipline. No plans for alternate dates or sites will be accepted.

## **County Fair Project Exhibits**

To complete the Shooting Sports project, members must create a display board, a stand-alone project, or a decorative item exhibit. If taking part in multiple disciplines, create one project for the discipline of your choice, and include the required sections for each discipline in the Shooting Sports e-Record book. See more details about projects and record books on the Projects page.

1. A member may only exhibit in one skill area/discipline of the shooting sports project. Youth enrolled in multiple shooting sports disciplines should choose only one discipline to create their display board or stand alone and record book.
2. No live ammo, gun powder, broad heads, field points or other arrow tips, knives, or functional firearms are allowed to be displayed.
3. Absolutely NO SAFETY VIOLATIONS may be shown in the display or stand-alone project. Exhibits showing unsafe practices will be lowered one ribbon placing.
4. To represent Larimer County on a Shooting Sports Team at the state competition, the 4-H member must exhibit a display or stand-alone item and record book at the Larimer County Fair and earn at least a red ribbon placement.
5. Refer to the Fair Premium book for the most recent guidelines.

## **State Competition**

Youth must participate in the official county shoot and place in the top 6 in the class to qualify for the Larimer County state shooting team. Larimer County also requires members to exhibit at the county fair and be awarded a red or blue ribbon to participate in the state shooting competitions. Hunter education cards must be submitted for upload to 4HOnline by July 1, 2023 to be eligible for state shoot.



## Equipment

Please consult your discipline’s superintendent before purchasing equipment. Contact information for each discipline is available on [lc4hss.org](http://lc4hss.org). Equipment specifics are included on each discipline’s page, and specifics are outlined in the Colorado State Championships Rule Book. However, your superintendent can offer specific advice before you make an investment.

County-owned equipment is available to borrow for most disciplines. Ask the superintendent about options.

### Guidelines for What to Bring to Practice

*Suggested or optional items in italics*

#### Every Practice for Members:

Practice punch card  
Closed-toe shoes  
Water and snacks  
Sunscreen, Insect spray, Jacket  
Positive attitude & a desire to learn

#### Every Practice for Parents:

Closed-toe shoes  
Water and snacks  
Sunscreen, Insect spray, Jacket  
Something to do, like a good book  
Chair  
Shade  
Positive attitude

#### Air Pistol:

Pistol  
Ammunition  
Eye protection  
Clear Bore Indicator (CBI)  
*Ammunition block*  
*CO<sub>2</sub> cartridges*  
*Binoculars or spotting scope*

#### Air Rifle:

Rifle  
Ammunition  
Shooting mat  
Eye protection  
Clear Bore Indicator (CBI)  
*Ammunition block*  
*CO<sub>2</sub> cartridges*  
*Binoculars or spotting scope*

#### Archery:

Bow  
Bowstringer for recurves  
Arrows  
Quiver  
Arm Guard  
Finger tab or release aid  
Wrist sling or finger sling  
*Binoculars*

#### Muzzleloading:

Rifle  
Powder, patch, and ball  
Container for powder  
Powder measure  
Ball starter  
Ramrod  
Caps and capper  
Cleaning patches and solution  
Eye protection  
Ear protection  
Muzzle stand  
*Binoculars or spotting scope*

#### Shotgun:

Shotgun  
Ammunition  
Eye protection  
Ear protection  
Ammunition bag  
Shooting vest

#### .22 Pistol:

Pistol  
Ammunition  
Eye protection  
Ear protection  
Clear Bore Indicator (CBI)  
Youth Safety Handgun Form  
*Binoculars or spotting scope*

#### .22 Rifle:

Rifle  
Ammunition  
Shooting mat  
Eye protection  
Ear protection  
Clear Bore Indicator (CBI)  
*Ammunition block*  
*Binoculars or spotting scope*

#### Western Heritage:

Rifle  
Pistol  
Ammunition  
Eye protection  
Ear protection  
Clear Bore Indicator (CBI)  
Youth Safety Handgun Form  
*Binoculars or spotting scope*





## **Firearms and Ammo Storage Guidelines**

Larimer County 4-H Shooting Sports program is recommending a safe firearms and ammo storage policy. The primary purpose of this process is to reiterate safe firearms protocol and prevent accidental handling, discharge, or theft.

1. All guns should be unloaded at all times when not on the firing line.
2. All firearms should be kept in locked storage cabinets.
3. Ammo and magazines should be locked in a separate storage cabinet.
4. All firearms should be cleaned immediately after each use and before being stored. Bows and arrows should also be stored clean and dry after a thorough safety inspection is performed.
5. Bows should be hung or laid flat and never leaned in storage. Recurve bows should be unstrung.

## **County Equipment Loan Policy at Practices**

In addition to the recommendations above, the following requirements must be followed:

1. Youth may use county-owned equipment with approval by the head discipline superintendent.
2. Preference will be given to youth who have not previously had the opportunity to use the equipment.
3. Proper care and maintenance schedules must be followed.
4. Firearms must be unloaded and stored in a locked gun cabinet.



## Shooting Sports Leader Certification Policy

To become a 4-H Shooting Sports Leader:

1. Must be currently enrolled as a Larimer County 4-H leader and have completed the Leader Orientation training.
2. Submit an application through 4HOnline to attend training.
3. The 4-H Extension Agent will confirm with the discipline Head Superintendent that the applicant should be approved to attend training. The 4-H Extension Agent will approve application.
4. Applicant must pay for their training. Upon receipt of the certificate and approval by the Extension Agent, the registration fee may be partially refunded from the Larimer County 4-H Foundation following one year of active participation as a leader in Larimer County.

4-H Shooting Sports Leader Certification may be maintained only by:

1. Signing up yearly as a 4-H leader.
2. Assisting as a county leader in one discipline for no less than four practices or two county practices and two club practices that meet the criteria under youth participation.
3. Attend the yearly informational/safety orientation in each discipline for which he/she will be assisting as a discipline leader.

### Shooting Sports Advisory Council

The Shooting Sports Advisory Council is made up of the key leaders as well as a board comprised of the President, Vice President, and Secretary.

### Role of Key Leaders

Each Discipline may have multiple Key Leaders appointed by the Extension 4-H Agent.

#### Qualifications

- a. Key Leaders must be State Certified in the shooting discipline they will lead and have served a least one year in the discipline on the county level.
- b. Be 21-years-old or older, an enrolled 4-H Leader, and have completed the New Leader Orientation Course.

#### Duties

- c. Work with other superintendents to organize and present 3 county-wide orientation/workshop events.
  - i. Explain the discipline schedule, rules, and expectations.
- d. Participate in meetings of the Shooting Sports leadership.
- e. Secure the shooting range and schedule practice dates.
- f. Provide a list of practice dates to the Extension Office to be published on the calendars on [larimer4h.org](http://larimer4h.org) and [lc4hss.org](http://lc4hss.org).
- g. Conduct a minimum of 8 county practices for members.
- h. Record attendance for each 4-H member.
- i. Coordinate the County Shoot.
  - i. Secure ribbons and county fair entry sheets from the Extension Office.
  - ii. Secure awards for state team and individual contests.



- iii. Arrange for pictures to be taken of state team and individual contestants. Pictures are to be submitted to the Larimer County Extension Office.
- iv. Work with the Orion scoring team to total scores and determine ribbon placings for each discipline and contestant.
- v. Forward team and individual contestant information to the Extension Office.
- j. Assist in the Larimer County Fair Shooting Sports Department.
  - i. Check in projects.
  - ii. Help with judging.
  - iii. Assist with exhibit check-out.
- k. Coordinate the State Shoot delegation for the discipline.
  - i. Hold two or more practices for the state team members and individuals.
  - ii. Attend the state competition to provide support and resolve issues that may arise.

### **Role of Assistant Key Leaders**

- 1. Each discipline may have multiple Assistant Key Leaders.
- 2. Qualifications:
  - a. Assistant Key Leaders must be State Certified in the shooting discipline they will work in, be a minimum of 19-years-old, an enrolled 4-H Leader, and have completed the New Leader Orientation Course.
- 3. Duties:
  - a. Similar to the Key Leaders (see above).
  - b. Assigned by the Key Leaders.

### **Non-Certified Shooting Sports Volunteers**

Larimer County 4-H Shooting Sports has established a Shooting Sports non-certified volunteer position to provide assistance to the certified leaders. This allows the certified leaders more time to provide quality educational experiences and to ensure that a safe learning environment is maintained. Non-certified volunteers provide assistance to the certified leaders and are appointed by the Key Leader team.

- 1. Non-certified volunteers may organize fundraisers, shirt orders, take attendance, maintain order off of the shooting line, or any other duty as assigned.
- 2. Qualifications
  - a. Must be a minimum of 19-years-old. Chaperones must be 21-years or older.

Visit with the discipline's key leaders about how you could assist the Shooting Sports program.



## Risk Management Procedures

1. All Larimer County 4-H volunteer leader procedures and policies must be followed.
2. All instruction must be done under the supervision of a Colorado 4-H Certified Shooting Sports Leader.
3. Waiver of liability/parental permission form: All 4-H youth enrolling in any discipline of shooting sports MUST turn in a Shooting Sports Liability Waiver. Youth who do not turn in a waiver will be eligible to participate in the Shooting Sports project, but will not be able to participate in county shooting activities such as practices and the county shoot. The Larimer County Extension Office will provide a list of enrolled 4-H shooting sports members to each discipline Head Superintendent. The Head Superintendent will be responsible for ensuring that only eligible 4-H shooting sports members are able to shoot at all practices, county shoots, and state shoots.
4. Accident insurance: The Larimer County Extension Office purchases basic insurance for each registered 4-H Member and Leader.
5. Emergency Plan: An emergency plan of action should be *written* and followed for each training site and/or activity. This plan should consider:
  - a. Potential risks analyzed and procedures planned.
  - b. Minor incidents/first aid—who treats or determines procedure.
  - c. Location and maintenance of first-aid kit.
  - d. Access to emergency medical treatment telephone at the site.
    - i. Phone numbers to call transportation.
    - ii. Location/directions to nearest facility—written directions to give to emergency personnel.
  - e. A two-deep leadership: at least 2 adults on hand who both know the plan and procedures.
  - f. Natural catastrophe procedure—fire, tornado, lightning, etc.
  - g. Range inspection completed: (inspection sheet attached)
  - h. Injury report: An injury report should be completed for any and all injuries. (Please use the form in this Handbook.)



## 4-H Code of Conduct

A signed 4-H Code of Conduct is located on 4HOnline, under profile information section.

4-H members, leaders, parents, and other adults participating in 4-H programs will:

1. Adhere to program rules, curfews, dress codes, policies, and rules of the facility being used.
2. Conduct themselves in a courteous, respectful manner, use appropriate language, exhibit good sportsmanship, and act as positive role models.
3. Abstain from illegal behaviors, use of alcohol, marijuana, illegal or illicit drugs, and tobacco during 4-H events and activities.
4. Fully participate in scheduled activities.
5. Respect others' property and privacy rights.
6. Respect the rights and authority of parents, leaders, and Extension Agents.
7. Abstain from abuse (physical and/or verbal) and harassment.
8. Accept personal responsibility for behavior including any financial damage.
9. Be responsible for any financial damage caused by inappropriate behavior.
10. Adhere to principles and rules of safety.

Consequences for violating any part of this code of conduct may include, but are not limited to: removal from participation in the event in which the code of conduct has been violated (at the individual's expense), sanctions on participating in future 4-H events; forfeiture of financial support for the event; removal from offices held, etc.

Behavior outside of 4-H activities can affect "member in good standing" or "volunteer in good standing" status.

It is the responsibility of all program participants to enforce the code of conduct and intervene when necessary to enforce the rules.



## Shooting Sports Dress Code

The following dress code will be enforced for Larimer County 4-H Shooting Sports individuals attending 4-H events and activities, including chaperones.

1. Clothing: All clothing shall be neat, clean, and in acceptable repair and appearance, and shall be worn within the bounds of decency and good taste as appropriate for 4-H events and activities.
2. Articles of clothing which display profanity, products, or slogans which promote tobacco, alcohol, drugs, sex, or are in any other way distracting, are prohibited.
3. Shorts must be mid-thigh length. No cut-off shorts or short shorts allowed.
4. Excessively baggy or tight clothing which advertises gang symbols or affiliation is prohibited.
5. Items of clothing which expose bare midriffs, bare chests, undergarments, or that are transparent (see-through) are prohibited.
6. Short-sleeve or long-sleeve shirts are required—no sleeveless shirts or tank tops.
7. Hats need to be removed for meetings, workshops, meals, and other times when asked to remove them. Cap bills must be forward except when on the shooting line.
8. Shoes must be worn at all times deemed appropriate. Closed-toe shoes or boots must be worn at all times at practices and competitions. No sandals, flip-flops, Keens, or Crocs are allowed.
9. Jewelry is limited to post earrings with no dangles. No necklaces or bracelets may be worn while practicing or competing. It is highly recommended that watches be removed while shooting archery.
10. Hair must be secured back where it cannot interfere with shooting equipment.



## Revised for Larimer County 4-H Shooting Sports

# Colorado 4-H Dress Code

The following dress has been developed to prevent participants from becoming offended or uncomfortable during any 4-H events or activities. If you choose to dress inappropriately, you will be asked to change. Planning ahead and packing appropriately, will save yourself the inconvenience of changing your attire during the 4-H event or activity and ensure that you contribute to a pleasant 4-H atmosphere.

Please be advised that the following dress code will be enforced for all individuals attending 4-H events and activities, including chaperones.

1. Clothing: All clothing shall be neat, clean, acceptable in repair and appearance, and shall be worn within the bounds of decency and good taste as appropriate for 4-H events and activities.
2. Articles of clothing which display profanity, products, or slogans which promote tobacco, alcohol, drugs, sex or are in any other way distracting, are prohibited.
3. Excessively baggy or tight clothing which advertises gang symbols or affiliation is prohibited.
4. Items of clothing which expose bare midriffs, bare chests, undergarments, or that are transparent (see-through) are prohibited. **Tank tops with straps wider than one inch are permitted. Please be advised that spaghetti straps, shirts which expose a bare back, halter tops, and tube tops are prohibited. \*\***
5. Shorts must be mid-thigh length. No cut-off shorts or shorts-shorts allowed.
6. Swimming (For all water recreation): Swimsuits for men: swim trunks only (no shorts, cut-off pants or Speedos). Swimsuits for women: One-piece suits recommended, however, two-piece suits are allowed as long as they are modestly cut. No string, thong or crochet suits will be allowed. Swimsuits may only be worn while in the swimming pool area.
7. Hats need to be removed for meetings, workshops, meals, and other times when asked to remove them. Cap bills must be forward except when on the shooting line.
8. Shoes must be worn at all times deemed appropriate.

Note: The dress code will be relaxed slightly for female delegates opting to wear formal dresses. Dresses must still be within the bounds of decency appropriate for a 4-H event (covering cleavage, midriffs, no back expose lower than the shoulder blades, and no made of non-opaque

- \*\* Short-sleeve or long-sleeve shirts are required—no sleeveless shirts.**
- Closed-toe shoes or boots must be worn at all times at practices and competitions. No sandals or flip-flops are allowed on the shooting line.

fabric). **All chaperones are asked to make sure that their county delegation is meeting the dress code.**

### Dress Code Violations



Diagram above created by California 4-H Alum, Cindy Sperry

	Casual	Professional Casual	Semi-Formal
Guys	Jeans, khakis, t-shirts, tennis shoes, not include cut-offs or worn jeans with holes or ragged edges.	Slacks (creased jeans and khakis are appropriate), shirt without ties, dress shoes, boots, no athletic/tennis shoes	Slacks with a jacket, shirt, tie, leather shoes or dress boots.
Girls	Same as for guys. Shorts must be mid-thigh length. No cut-off shorts or short-shorts allowed.	Skirts or slacks with an appropriate blouse or shirt. Dress denim (denim skirts and pressed creased jeans) and khakis are appropriate. No athletic /tennis shoes	Dresses**from knee to floor length or pant suits appropriate for a prom or similar dress up activity. This could include a dressy outfit worn to an event at your church, synagogue or mosque

**\*\*Special Note –Party and prom dresses may be strapless, but must be appropriate. However, backless, low-cut (front or back) outfits, outfits that expose midriff or navel, or dresses/skirts short in length (above the knees) are not appropriate.**

- Revised 2012**
- Jewelry is limited to post earrings with no dangles. No necklaces or bracelets may be worn while practicing or competing. It is highly recommended that watches be removed while shooting archery.
  - Hair must be secured back where it can not interfere with the shooting equipment



## Shooting Sports Discipline Policy

Larimer County 4-H Shooting Sports has established the following uniform discipline policy.

All unsafe activities or safety violations will be cause for a youth to be removed from the shooting line:

### **First Offense:**

- A youth will be removed from the shooting line and a verbal warning or a written warning will be given to both the youth and parent/guardian (or the parent in charge of youth present) by two leaders.

### **Second and Subsequent Offenses:**

- A warning slip will be issued that must be signed by the youth, parent/guardian present, and two leaders.
- First Copy—Retained by the discipline Head Superintendent.
- Second Copy—Retained by the Youth and Parent/Guardian.
- Third Copy—Retained by the Larimer County Extension Office.
- Youth may be removed from the shooting line for unsafe activities or safety violations and may not return to the shooting line until cleared by two certified leaders.
- Youth who continue to act in an unsafe manner may be removed for the remainder of the practice by the Range Safety Officer (RSO), Line Officer, or Superintendent.
- The youth may be removed from a specified number of future practices by the RSO, Line Officer, or Superintendent.
- The youth may be removed from the discipline or program by the Extension Agent and Superintendent.
- The youth may be permanently expelled from the discipline or program by Extension Agent and Superintendent.
- Contact will be made to all other discipline superintendents concerning the incident.







### CSU Extension 4-H Youth Development Accident Report

Instructions: Please promptly fill out this report as completely and accurately as possible. Copy and file as needed.

Type of incident: Accident \_\_\_\_\_ Medical: \_\_\_\_\_ Other: \_\_\_\_\_

Date and time of incident: \_\_\_\_\_ Age of youth: \_\_\_\_\_

Legal name of youth participant: \_\_\_\_\_ Gender: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Town/City: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone – Day: \_\_\_\_\_ Evening: \_\_\_\_\_ Cell: \_\_\_\_\_

Parent name(s): \_\_\_\_\_

Please describe in as much detail as possible:

1. Who was involved: \_\_\_\_\_

2. What happened: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

3. Where incident happened: \_\_\_\_\_

\_\_\_\_\_

4. How you/others responded: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

5. To whom was incident reported: \_\_\_\_\_

6. Other information/comments/description: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Name of reporting person: \_\_\_\_\_ Position: \_\_\_\_\_

Signature of reporting person: \_\_\_\_\_ Date: \_\_\_\_\_